

TAHOE DOUGLAS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
October 18, 2023

Those Present:

Chief Scott Lindgren (virtual)
Assistant Chief Bryce Cranch
Chairman Larry Schussel
Vice Chair Greg Felton

Legal Counsel Jason Guinasso
Trustee Stacy Noyes
Trustee Janet Murphy
Trustee Ben Johnson

1. Call to Order.

Meeting was called to order at 2:30PM

2. Pledge of Allegiance.

The Pledge of Allegiance was led by Chief Cranch.

3. Roll Call.

Chairman Schussel, Vice Chair Felton, Trustee Johnson, Trustee Noyes and Trustee Murphy were all present.

A quorum was met.

4. Approval of the Agenda.

Trustee Noyes made a motion to approve the agenda as presented.

Second: Trustee Johnson

Motion approved 5-0.

5. Public Comment: None.

6. Trustee Comments:

Vice Chair Felton congratulated Mark Waite and his wife on their newborn baby.

7. Approval of the Consent Calendar.

a. Board Meeting Minutes 09/20/23

b. Monthly Expenditures

Trustee Murphy made a motion to approve the consent calendar.

Second: Vice Chair Felton

Motion Approved: 5-0

8. Consent items moved forward: None.

TAHOE DOUGLAS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
October 18, 2023

9. Special Recognition

Assistant Chief Bryce Cranch

September

Fire Inspector Jessica Garrison 1 Year of Service

October

Firefighter/Paramedic Daniel Glover 4 years of Service

Firefighter/Paramedic Joe Almeida 3 years of Service

Firefighter/Paramedic Cade Bolton 3 years of Service

Firefighter/Paramedic Joseph Fording 3 years of Service

Firefighter/Paramedic Corey McCarthy 3 years of Service

Firefighter/Paramedic Matt Steventon 3 years of Service

Firefighter/Paramedic Nolan Weintz 3 years of Service

Firefighter/Paramedic Austin Evans 2 years of Service

Firefighter/Paramedic Curtis Baker 2 years of Service

Firefighter/Paramedic Mason Brewer 1 Year of Service

Firefighter/Paramedic Nick Honnert 1 Year of Service

Firefighter/Paramedic Djair Sancho 1 Year of Service

10. Discussion of Resolution #012-2023, proposing the adoption of the International Fire Code, International Building Code, International Existing Building Code, International Wildland Urban Interface Code, Uniform Mechanical Code and Uniform Plumbing Code as regulation; prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials or explosion; providing for the issuance of permits for hazardous uses or operations; and establishing a bureau of fire prevention and providing officers therefore and defining their powers and duties. Second reading.

Fire Inspector Kris Rowlett

Inspector Rowlett addressed the two changes that were made from the first reading:

- a. Page 2 of the document reflects: Natural vegetation occurring in the area of the fire district is highly flammable.
- b. Page 16 of the document reflects: Fire walls and fire barriers shall not be used to separate fire areas to get around the fire sprinkler requirement. This requirement shall apply to any addition or remodel that increases the living space to greater than or equal to 3,600 square feet. This shall include accessory dwellings.

TAHOE DOUGLAS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
October 18, 2023

The above changes were discussed at the September 20th meeting.

A new change was presented by Inspector Rowlett regarding *Page 15, Section 903.2 Where Required*, in order to make the intent clearer.

Page 15, Section 903.2 Where Required states: In all occupancies except group R-3 and U occupancies, a building that is more than two stories in height, including any height added by usable floor space, must have an automatic sprinkler system throughout.

A strikethrough of “except group R-3 and U occupancies, a building that is more than two stories in height” was proposed.

The new verbiage for *Page 15, Section 903.2 Where Required*: In all occupancies, including any height added by usable floor space, must have an automatic sprinkler system throughout.

Vice Chair Felton moved to adopt Resolution #012-2023, including the new strikethrough on page 15, proposing the adoption of the International Fire Code, International Building Code, International Existing Building Code, International Wildland Urban Interface Code, Uniform Mechanical Code and Uniform Plumbing Code as regulation.

Second: Trustee Johnson

Motion Approved: 5-0

11. Set a date for the Annual Performance Appraisal for the Fire Chief and select board members to compile results for the Performance Appraisal.

Chairman Schussel

Chairman Schussel and Trustee Johnson volunteered to be members of the committee for the Fire Chief Performance Appraisal.

Legal Counsel Guinasso suggested that the Trustees do not look at previous Performance Appraisals.

Vice Chair Felton requested follow up information about Board Driven Objectives.

Fire Chief Performance Appraisal Plan:

- *Performance appraisal forms sent out*
- *Performance appraisal forms compiled and turned into ADO Warner*
- *Chairman Schussel and Trustee Johnson review with Chief Lindgren*

ADO Warner to confirm dates via email.

TAHOE DOUGLAS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
October 18, 2023

Vice Chair Felton made a motion that Chairman Schussel and Trustee Johnson represent the committee to complete the Fire Chief Performance Appraisal.

Second: Trustee Murphy

Motion Approved: 5-0

12. District Divisions

Operations - Assistant Chief Bryce Cranch

- Impressive wildland responses from some of the single resource crews.
- FF/PM Gump is doing a great job with the CCRFA, with the assistance from Captain Chris Peterson.
- Training Captain Appointment for Captain Johnson.
- Captain's test, Thursday October 19th.

Wildland Fire & Fuels - Chief Fogarty in place of Division Chief Keegan Schafer

Vice Chair Felton asked if the community has given any feedback on the Skyland Project. Trustee Johnson advised he spoke to a few residents of Skyland who expressed that they were very pleased with the Skyland Project. Some of the residents interacted with the crews on scene of the project and appreciated their professionalism.

Chief Fogarty advised that the VM West helicopter operations on the valley side of Kingsbury Grade have been completed. The next location for the helicopter operations will be at Cave Rock. The timber coming out of the District is going to the lumber yard on Foothill Road in Carson City.

Fire Prevention Bureau - Fire Inspector Kris Rowlett

Vice Chair Felton asked for clarification regarding the Billy Strings concert and if the smoke detectors were turned off due to cannabis consumption. FI Rowlett responded that the District is not shutting off smoke detectors at any venues for cannabis consumption. FI Rowlett clarified that the Fire Inspectors were asked by the artist Billy Strings, and his team, if the Tahoe Blue Event Center could turn off one single smoke detector that was by the front of the stage where a "smoke feature" (for the show) would be. The facility did not have the capacity to shut off a single smoke detector, all the smoke detectors had to be shut off and Fire Prevention staff placed the facility in *Fire Watch* status. Though rumored, cannabis consumption was not the issue.

Vice Chair Felton's concern that accurate information be relayed to the public was noted.

TAHOE DOUGLAS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
October 18, 2023

Trustee Murphy asked for clarification as to why there is only one pull-station in the event center.

FI Rowlett responded that it is a part of the Fire Code.

Trustee Murphy asked who pays for the extra staffing for events at the Tahoe Blue Event Center. FI Rowlett responded the venue pays for the extra TDF staff for events.

FI Rowlett gave kudos to Inspector Garrison for her efforts and passion in the start-up of the Fire Explorer program.

Rowlett appreciates Fire Prevention Specialist/Public Information Officer (FPS/PIO) Turner and Fire Inspector Garrison's expertise and assistance in the Fire Prevention Bureau.

Trustee Murphy left the meeting at 3:27PM.

Administrative Division- Finance Manager Carrie Nolting

Vice Chair Felton commended the cross-training happening in the Administrative Division.

Vice Chair Felton asked how the blood drive has been going. Inspector Rowlett responded that FPS/PIO Turner is in charge of the blood drive and it has gone better than ever before. In the future, the District hopes to get more people signed up ahead of time so there aren't any scheduling issues.

Vice Chair Felton asked about the US Bank balance going up by over \$2,000,000.

FM Nolting responded that the US Bank balance went up because of the following:

- A yearly check the District receives from Douglas County
- NV Energy paid outstanding bills

Chairman Schussel commented on how he received a phone call from the auditors that are performing the District's financial audit.

FM Nolting replied, advising she also spoke to the auditors and they are very pleased with how the District is ahead of schedule compared to previous years.

13. Review of Monthly Fire District Activities.

No action will be taken.

Assistant Chief Bryce Cranch

Chief Cranch discussed:

TAHOE DOUGLAS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
October 18, 2023

- The State Fire Marshal is taking steps with the District's legal counsel to work with Kingsbury General Improvement District (KGID) on a plan for keeping access to the fire hydrants clear each winter.
- Flow testing all fire hydrants in the District. It is a Fire Code requirement.
- Kudos to Captain Isenberg for completing inventory on all the fire hydrants in District, including: pictures, location and details on where to find them if they are covered by snow.

Vice Chair Felton asked if the District still paints the tops of the hydrants to show gallons per minute (GPM). Chief Cranch responded that the General Improvement Districts (GID's) are responsible for painting the hydrants in accordance with their GPM flow. FI Rowlett discussed that the future Fire Explorer Program may help repaint some of the caps as one of their program tasks. Trustee Noyes and Vice Chair Felton volunteered to assist with painting the hydrant caps.

Chief Lindgren and Chief Cranch are working closely with Douglas County Strategic Planning and Douglas County Emergency Manager, Kara Easton.

Recruitment Open:

- Lateral Firefighter/Paramedic – Lateral
- Firefighter/Paramedic – Entry Level

Testing to be held in early December.

13. Public Comment:

Vice Chair Felton updated on the former Marine 24: paint and repairs are complete.

FI Rowlett advised the Board of County Commissioners meeting is at the TRPA building, at 10:00AM, with a focus on Vacation Home Rentals (VHR).

Discussion: Confirm next meeting, with a proposed date of Wednesday, November 29, 2023 with a start time of 2:30PM and possible agenda items.

Meeting Adjourned: 3:43PM.

Submitted by:

Amanda Keeton
Fire Board Clerk