

TAHOE DOUGLAS FIRE PROTECTION DISTRICT
POST-RETIREMENT TRUST
BOARD OF TRUSTEES MEETING
July 11, 2012

Those Present:

Trustee Bryce Cranch
Trustee Bill Johnson
Trustee Guy LeFever

Admin. Aide Carrie Nolting

1. Action Item: Call to order.

The meeting was called to order at 11:04 am by Trustee LeFever.

2. Action Item: Pledge of Allegiance.

Pledge of allegiance was led by Trustee Johnson.

3. Action Item: Roll call.

Trustee Cranch, Trustee Johnson & Trustee LeFever were present. Vice Chairman Salerno and Chairman Sharit were absent.

4. Action Item: Approval of agenda

A motion was made by Johnson to approve the agenda, second by Cranch. Motion carried 3-0

5. Public Comment:

None

6. Discussion and Possible Action Item: Approval of Consent Calendar

- a. Approval of Minutes 04/05/12 and 05/05/12
- b. Meeting Calendar

Motion to approve by Johnson, second by Cranch. Abstain by Cranch (new Trustee, not present at the prior meetings). Motion carried 2-0.

7. Presentation: Actuarial Valuation of the Other Post-Employment Benefit Programs/GASB45-2012 Final Report

Trustee LeFever gave Cranch an overview of GASB 45 requirements for the retirement benefits. Chief Sharit unavailable to present overview. Actuary projects based on knowledge today of

what liability may be in future for retiree benefits assumes a return of 4-8%. Actuary is based on projections of what may happen. As a committee, they need to use as a tool, not as a concrete document, need to monitor and make short term adjustments while maintaining long term vision. Need to monitor and make short term adjustments with a vision of the long term liabilities.

Cranch-discussed the variables that would affect the long term liabilities, such as the number of active and possible retirees in the next 10-15 years.

Johnson-2.5 million that has been invested is being managed by RBIF (thru the State) the committee will not deal with the investment directly; will receive reports showing how our investment is doing. By passing the management of the investment to RBIF we can be a part of a larger pool of investment funds.

LeFever-concerns long term is funding from the dept. Hoping with 4-8% return that the ARC (annual required contribution) will decrease from department. Committee needs to keep an eye on how department presents benefit packages, manages finances, etc. as this will affect liabilities as well as available funds from department. Discussion between trustees to clarify how the ARC is set; which is set by the GASB. The actuary is very important for all trustees to understand.

Johnson-the ARC as determined, the department pays insurance premiums for retirees. If the premiums are less than determined ARC the difference needs to be transferred to the Trust. Quarterly transfers will occur to trust for this difference because the difference will not be enough to constitute a monthly transfer.

Johnson-would be worth having another discussion about the goals and objectives of the actuary. LeFever agreed very important for everyone to understand.

8. Budget Calendar: Fiscal vs. calendar

Discussion of Fiscal vs. calendar; Insurance is on calendar year, the trust is on a calendar year and the department budget year is July 1-June 30.

Motion Johnson to adopt calendar year, second Cranch; motion carried 3-0.

9. Review and approval of tentative budget:

No tentative budget had been prepared before meeting; add to next meeting

10. Confirm next meeting: October 11, 2012; 11:00 am.

Johnson-Sept. meeting may be better to discuss budget, actuary as we will need to make a transfer at end of September or early October. Motion Johnson to have next meeting September 18, 11:00 am at Bill Johnson's conference room, second Cranch; motion carried 3-0.

11. Adjourn

Trustee Johnson motioned to adjourn the meeting. Trustee Cranch seconded the motion. No discussion, motion carried 3-0.

The meeting was adjourned at 11:27 am.

**Carrie Nolting
Administrative Aide
Tahoe Douglas Fire Protection District**

Approved