

TAHOE DOUGLAS FIRE PREVENTION DISTRICT
BOARD OF TRUSTEES MEETING
August 27, 2014

Those Present:

Chairman Kevin Kjer
Vice Chairman Larry Schussel
Trustee Ann Grant
Trustee Steve Seibel
Legal Counsel Mike McCormick
Fire Chief Ben Sharit

Fire Marshal Eric Guevin
Administrative Assistant Casey O'Neill
Accounting Specialist Carrie Nolting
Captain Ralph Jones

1. Call to Order.

Meeting was called to order at 3:03 pm.

2. Pledge of Allegiance.

Pledge of allegiance was led by Vice Chairman Schussel.

3. Roll Call.

Chairman Kjer, Trustee Grant, Vice Chairman Schussel and Trustee Seibel were present. Trustee Felton was absent due to possible Kingsbury Fire home evacuation. A quorum was present.

4. Approval of Agenda.

Vice Chairman Schussel motioned to approve the agenda. Trustee Seibel seconded the motion. No discussion. Motion approved 4-0.

5. Public Comment.

None.

6. Approval of the Consent Calendar.

Items:

- Approval of Minutes 07/23/14
- Monthly Expenditures
- Financials 06/30/14
- Goals and Objectives FY 13/14 - 4th quarter
- Personnel Policy – 2.10 Drug & Alcohol Policy – Rev. 08-2014

Trustee Seibel motioned to approve the Consent Calendar items as presented. Trustee Grant seconded the motion. Motion approved 4-0.

7. For Possible Action: Consent items moved forward.

None.

8. Presentation: Employee Recognition
Fire Chief Ben Sharit

Presentations for FF/PM Robidart and Captain Rossi postponed until September's meeting. Both were unable to attend due to the Kingsbury Fire.

Round Hill Pines
Fire Chief Ben Sharit

Assistant Resort Manager, Travis Laigner recognized for first response on the Round Hill Pines Fourth of July fire. Unknown perpetrators near Round Hill Pines Beach were setting off illegal fireworks and as a result three small fires ignited near the Forest Service lot at Round Hill Pines Beach. Personnel heard the fireworks going off from the dock and responded as rapidly as possible with fire extinguishers before Fire Department made it to the scene.

9. For Possible Action: Approval of a donation of excess Explosive Ordnance Disposal Equipment to the Local 2441 International Association of Firefighters.
Fire Chief Ben Sharit

The EOD Trailer has been replaced with a brand new trailer from a grant awarded by the federal government. Currently, the old EOD trailer is not being utilized. Chief Sharit voiced his support for this action because there is a need for the community and Local 2441 to have access to the BBQ for different events in the community and the fire district. Legal Counsel, Mike McCormick noted that if approved, the language is subject to change, but should be

worked out fairly easy. Trustee Grant motioned to approve the action. Vice Chairman Schussel seconded the motion. Motion approved 4-0.

Captain Ralph Jones expressed his thanks to the Board members for the donation. He stated that it is a great move to have an appliance the department can share with the community and build unity within the fire district.

10. For Possible Action: Discussion and possible action to set the date for Fire Chief's annual performance review and select the Board of Trustees that will compile the results of review.

Fire Chief Ben Sharit

Fire Chief Ben Sharit's annual review is due in October; board members to select Trustees to complete evaluation and present it at the October meeting. Trustee Grant volunteered to complete the review along with Trustee Felton. Office Manager, Kate Warner to distribute evaluation forms to Trustee Grant and Trustee Felton in September in order to complete his performance review by October. Motion made by Trustee Seibel. Vice Chairman Schussel seconded the motion. Motion approved 4-0.

11. Report Item: Review of Monthly Fire District Activity

Fire Chief Ben Sharit

Employee Years of Service Recognition:

Engineer Kevin Crebs	17 Years of Service
Fire Inspector Todd Stroup	1 Year of Service

Updates:

2014 Lake Tahoe Summit – Annual congressional meeting hosted by Senator Feinstein to discuss environmental issues and the threat of wildfire in the Tahoe Basin. The Basin Fire Chiefs were recognized and a proclamation was made for continuous commitment to Lake Tahoe's restoration.

Fire Safe Council – Basin Fire Chief's meeting was held recently with California Congressman McClintock; the Basin Fire Chiefs have been working diligently with congressional members in order to make progress in this area within the Tahoe Basin.

1st Annual TDFPD Retiree's Luncheon - will be held on September 17th, 2014 at Station 23. This is a new tradition for retirees to have a casual lunch and interact with each other and current staff.

Health Insurance Renewal - Health Insurance Committee doing an excellent job. A self-insured presentation was made at the last meeting by our brokers. We are currently researching the possibility of moving from commercial fully insured to self-insured. Brokers do not anticipate having any type of savings within the first year because there would be no real data to evaluate. The biggest benefit to self-insurance is having the ability to review data and usage. It will control some of our costs rather than paying out to a commercial carrier.

FF/Paramedic Hiring - Chief Sharit has made an offer. The candidate is in the process of going through the background and medical clearances. Chief Sharit will have a formal memo to announce the new hire after all clearances are complete.

Consortium Testing - is now open for Tahoe Douglas Fire Protection District, Carson City Fire, Tahoe City and North Tahoe Fire (Incline Village). Any interested candidates can find out more information at www.northernnevada.org. Testing dates will be the week of September 20th, 2014.

Employee Recognition:

The District was awarded the Safer Grant in 2012, which allowed for the hiring of 12 FF/PM's at one time. Chief Sharit recognized the hard work from all employees and Board members who helped to hire and train those 12 FF/PM's. It is a milestone to bring this many employees on board at one time.

Chief Sharit also recognized FF/PM Chris Kynett for taking the time on his days off to build enclosures over the dumpsters at all the stations.

Financial Summary:

Will invite Wayne Omel to review investments in October. Anticipate first ad-valorem check to come in September.

Attachments:

Chief Sharit recognized the *Tahoe Daily Tribune's* news report from July 25th about the Deerfield Lodge Fire. TDFPD responded using the ladder truck and three engines to extinguish fires in seven out of twenty units on the property. The point of origin was found in the maintenance room, but could not determine the cause of the fire.

Wildfire Today News Report- Capt. Ralph Jones, Engineer Brian Zabel, FF/PM Nick Robidart and Will Darr were recognized in report for excellent customer service; both within and out of the district.

Puppy Rescue from August 11th, 2014 – Captain Chris Lucas, and FF/PM Will Morgan responded to a call where a puppy was entangled in wiring underneath the seat of a truck. Captain Lucas

and FF/PM Morgan were able to complete the rescue without harm to the puppy or major damage to the truck's seat.

Community Work Days have completed for 2014 on August 23rd. The public response has been very positive and will continue this program for next year.

Trustee Grant spoke about her neighbor who was unable to complete heavy defensible space work all by herself and was very appreciative of the Zephyr Crew for coming out to help her on the Skyland Community Work Day.

Lastly, Chief Sharit recognized Fire Inspector Todd Stroup's letter with a status update on the defensible space inspections.

12. Discussion: Confirm next meeting with a proposed date of Wednesday, September 24th, 2014 at 3:00 PM and possible agenda items.

Meeting confirmed with a **date change of Thursday, September 25th, 2014 at 3:00 PM.**

Suggested agenda items:

None.

Adjourn

Trustee Seibel motioned that the meeting be adjourned. Trustee Grant seconded the motion. Motion approved 4-0.

Closed Session: Per NRS 288.220, this portion is closed to the public as the Board of Trustees will be discussing collective bargaining.

This meeting was recorded on audio tape.

Casey O'Neill
Administrative Assistant/BOT Secretary
Tahoe Douglas Fire Protection District