

TAHOE DOUGLAS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
May 18, 2022

**Those Present:**

Chairman Bill Kirschner  
Vice Chairman Larry Schussel  
Trustee Kevin Kjer

Fire Chief Scott Lindgren  
Trustee Janet Murphy  
Trustee Greg Felton  
Legal Counsel Alex Velto

**1. Call to Order.**

Meeting was called to order at 2:33pm

**2. Pledge of Allegiance.**

The Pledge of Allegiance was led by Trustee Kirschner.

**3. Roll Call.**

Chairman Kirschner and Vice Chairman Felton attended virtually. Trustee Schussel and Trustee Murphy were present. Trustee Kjer was absent. A quorum was met.

**4. Approval of the Agenda.**

Trustee Murphy made a motion to approve the agenda as written. Trustee Felton seconded the motion. Motion approved 4-0.

**5. Public Comment.**

Trent Unruh, Lake Tahoe Visitor Authority, appeared to thank the District for supporting Lights on the Lake (July 4<sup>th</sup> fireworks).

**6. Board Trustee Comment.**

Trustee Kirschner thanked the Trustees and District for their support during this time.

Trustee Felton acknowledged the production and distribution of the 2022 Homeowner Resource Guide, noted the massive amount of training and testing being done, and thanked FM Guevin, Capt. Chris Peterson and the entire group that supported the Rotary Polio Walk.

**7. Approval of the Consent Calendar.**

- a. Board Meeting Minutes 04/20/2022
- b. Monthly Expenditures

Trustee Kirschner made a motion to approve the Consent Calendar as written. Trustee Murphy seconded the motion. Motion approved 4-0.

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**8. For Possible Action: Consent items moved forward.**

None.

**9. Presentation: Employee Recognition**

**Service Recognition:**

Engineer Brad Petersen	15 Years of Service
Engineer Dusty Gooch	6 Years of Service
Captain/ Crew Foreman Jared Correll	1 Year of Service as full time
Accounting Specialist Lora French	1 Year of Service

**Engineer Koeck: Open Water Rescue presentation** - Marin County Water Rescue. Koeck shared his recent training experience which began with an open water swim qualification. Training included helicopter rescues, rescue techniques, and swim techniques. Training also involved wave runners with rescue boards, static short haul, dynamic short haul, and hoist operations. He learned communication skills to utilize when working with helicopters. He also gained experience with rock and cave swimming which included navigation of narrow waterways, entering & exiting water onto rock, entering & exiting boats. ENG Koeck's newly acquired training skills will be used in expanding TDFPD's program.

Captain Kyle Fine expanded that the TDFPD Rescue Swimmer standard has been created for physical fitness. He then presented an update on the boat engines for the new rescue boat.

**10. For Possible Action: Resolution #001-2022**

**Suppression Personnel Response away from official Duty Station and assigned to an Emergency Incident**

Motion by: Trustee Kirschner. Second by: Trustee Murphy

Felton asked for clarification on what is considered "dispatch and return to service". Chief Lindgren clarified dispatch time is when personnel leave their assigned station for an incident, back in service is when they return to assigned station.

Motion approved 4-0

**11. For Possible Action: Resolution #002-2022**

**Non Suppression Personnel Response away from official Duty Station and assigned to an Emergency Incident**

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Motion by: Trustee Kirschner. Second by: Trustee Felton

Motion approved 4-0

**12. For Possible Action: Resolution #003-2022**

**Wildland Fire & Fuels Personnel Response away from official Duty Station and assigned to a CAL OES Emergency Incident**

Motion by: Trustee Murphy. Second by: Trustee Kirschner

Motion approved 4-0

**13. Public Hearing & possible adoption of FY 2022-2023 Tentative Budget**

Chief Lindgren presented: the tentative budget.

Trustee Murphy asked if the tentative budget had been approved by the state of Nevada. Chief Lindgren confirmed it had.

Trustee Felton noted the increase in personnel numbers. Chief Lindgren confirmed that the numbers had increased as previously seasonal employees were not being counted in the same manner and the District has increased full time personnel in Wildland Fire & Fuels division due to a new contract with NV Energy. Chief Lindgren also budgeted for some increases in the administrative and operations personnel based on succession planning and needs.

Trustee Felton asked to confirm that the \$4.6 million budgeted in Fire Safe Community is money tied to a signed contract. Chief Lindgren confirmed that it is tied to the signed NV Energy contract and added that equipment costs have been loaded upfront in expenses to get the Shoreline Crew outfitted properly.

Trustee Felton requested clarification of the source of the \$225K income budgeted in the Aviation fund was coming. Chief Lindgren noted it is possible contracts with other agencies and resorts for services. He has over 10 agencies in our area that have agreed to contract service when aviation program is operational. In addition he budgeted for \$250k other income that would be from Emergency incidents or stand by situations.

Trustee Murphy noted pg. 16; line for net increase/decrease in Enterprise Fund, net cash is negative. Chief Lindgren advised that this fund has not been self-sustaining and therefore we show a decrease in net

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Motion by: Trustee Felton Second by: Trustee Kirschner

Motion approved 4-0

#### **14. Public Hearing & possible adoption of FY 2022-2023 Final Budget**

Chief Lindgren noted some changes from tentative budget to final budget. The District has been notified by our insurance pool to budget for a 15% increase in the District's worker's compensation rate, in addition to a 10% increase in insurance costs for health insurance and liability insurance. Staffing increased in line positions for 3 additional paramedics, as well as increases in Zephyr Crew and Shoreline Crew, and additional administrative staff budgeted for. He noted the increase in Capital Project fund: various items budgeted for including remodels to Station 22 & 25, Type 1 Fire Engine, new Battalion Chief vehicle, shop upgrades and additional extrication equipment. Capital Improvement plan (CIP) is due to the state by August, Chief Lindgren plans to present CIP to the board at the July board meeting. Ambulance Fund capital outlay includes new EKG monitors and a mannequin. The District is a part of a regional grant application for SCBA replacements; this could be worth up to \$400K if approved. Special Services Fund budgeted for 3 new ballistic vests, rope rescue equipment and the District is researching a special event UTV. Fire Flow Initiative capital items budgeted includes a new chassis for water tender, public safety pier, replacement boat. Fire Safe Community Fund capital items will include a second Shoreline Crew Type 5 engine, additional Shoreline crew vehicle and a Spyder excavator. The District is also researching energy improvements to all the stations. Union negotiations are currently underway, the district has budgeted for some of the possible items being discussed in salaries.

Trustee Murphy mentioned that there appeared to be an estimated increase in CTX. Chief Lindgren discussed projections for current year vs monies received.

Motion: Trustee Kirschner. Second: Trustee Felton

Motion approved 4-0

#### **15. District Division Updates**

Assistant Chief Cranch: recognized Mechanic Dagenhart's service and the transition that has been made to Captain / Crew Foreman Zink, Chief Lucas' safety pier work, Chief Prather's lead on the engineer exam as well as the many individuals involved in the exam. Noted that wildland & water training is ramping up for the season. The District's two recruits are doing well in the academy and graduation will occur in June prior to 4th of July.

Fire Marshal Guevin: reported plan reviews have increased and the division is actively working through them including numerous large projects that are being submitted.

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Tahoe Event center fire alarm/ sprinkler plan has equivalent of 30 miles of wiring that the division has been inspecting. He updated on the opening of the Tahoe Bagel on Kingsbury; Bally's new sign which will require a crane larger than what was utilized for the event's center; Zephyr Cove Resort's coordination with the District for 4th of July planning. Douglas County BOCC meeting will be looking at changing sprinkler ordinance, mostly affects East Fork but could affect TDFPD. A Fire Flow Initiative contract for the Cave Rock system will going before BOCC as well.

Wildland Fire & Fuels Division Chief Schafer: Reported the new crewmembers have started and those 65 personnel were currently going through RT130 training. Presented the masticator in the parking lot for the Board Members to see and ask questions about.

Administrative Division Officer Warner: Division has been very busy with budget, negotiations, social media support; completed the homeowner resource guide, recruitment, and training for all supervisors through Pool/Pact for worker's compensation. She noted that the District has hired 30 new employees, accepted 90 applications, conducted 65 interviews, and made 45 job offers since January.

Chief Lindgren: Noted there is a training tower in the parking lot was on loan from LTCC for Engineer Exam and additional trainings. District will be helping in June with testing for the college. Attended an Edgewood event yesterday regarding prescribed burning, defensible space, etc.

Trustee Felton mentioned an article in the Tahoe Daily Tribune that noted Congressman McClintock is working on a bill to suppress fires immediately. Chief Lindgren clarified that bill has many components including immediate suppress of fires, better pay & benefits for USFS personnel, however, it does not affect ability to utilize prescription burns.

## **16. OPERATION: Save the Basin**

Chief Lindgren updated that on May 20th he would be attending the Incline/Crystal Bay Community forum to do a presentation on the Aviation program. Mr. & Mrs. Yount have agreed to donate as a match \$25k and will be at the presentation to show support. Has met with TRPA on possible sights and making sure they are involved in the process. Celebrity Golf starts July 6th, Lake Tahoe Visitors Authority helps coordinate with Edgewood and are giving the District a full page ad in the program for the event and have offered us a booth at the event. Sheriff Coverley wants to partner with the District on the Aviation program to utilize it for possible law enforcement use. Tahoe Beach Club event has been moved to September on the beach and will be a fundraiser for the program.

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**17. Public comment**

Trustee Kirschner thanked everyone again for the support and patience.

**18. Next meeting**

**Confirm next meeting, with a proposed date of Wednesday, June 29, 2022 with a start time of 2:30p.m.**

**Meeting Adjourned at 4:09pm**