

Tahoe Douglas Fire Protection District
Board of Trustees
Notice of Public Meeting

The District is actively monitoring and managing the COVID-19 level of risk to our community and our first responders. For the protection of our residents and our employees, the District has closed access to our Administrative Office and will be conducting its Board of Trustees meetings electronically until further notice. In adherence to Governor Sisolak's Declaration of Emergency and Directive 006 on public meetings, there will be no physical location designated for this meeting.

*The public may submit **public comments** before a Board meeting **by email** to comments@tahofire.com. Please include the meeting date, your full name and address in the subject line of your email or your comments may not be read. If complete, your comments will be read aloud to the Board during the public comment portion of the meeting.*

*The public may submit **public comments** before a Board meeting **by mail** to Box 919, Zephyr Cove, Nevada 89448. However, all written public comments must be received prior to the date of the meeting if the comments are to be read during the public comment portion of the meeting.*

*The public may submit **public comments** before a Board meeting **by phone** to the Board Secretary Mikayla Warner, at 775-588-3591 to be read during the public comment portion of the meeting. All phone public comments must be received by 9am prior to the date of the meeting if the comments are to be read during the public comment portion of the meeting.*

The public may also join the meeting from a computer, tablet or smartphone before the public comment portion of the meeting and be heard during the public comment portion of the meeting.

Members of the public may listen into the meeting by calling into:

<p>TDFPD Conference RM 2 Please join the meeting from your computer, tablet or smartphone. https://www.gotomeet.me/tahofire/tdfpd-conference-rm-2</p> <p>You can also dial in using your phone: United States: +1 (872) 240-3412</p> <p>Access Code: 176-039-845</p>
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The Conference line will be open by 1:15pm for public access.

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Tahoe Douglas Fire Protection District hereby notifies all interested parties that the Board of Trustees will conduct business of the District as noted below.

- I. The Board of Trustees will meet **Tuesday, May 19, 2020.**
- II. The meeting will be held **at 1:30 p.m.**

Below is an agenda of all items scheduled to be considered at this meeting. Unless otherwise stated, items may be taken out of the order, may be combined as two or more agenda items for consideration, and may be removed from the agenda or discussion may be delayed at any time at the discretion of the chairperson.

1. **Call to order.**
2. **Pledge of Allegiance.**
3. **Roll call.**
4. **Approval of agenda.**
5. **Public Comment:** This portion of the meeting is open to the public to speak on all matters on the agenda and within the jurisdiction and control of the Tahoe-Douglas Fire Protection District Board of Trustees. Public comment will be limited to three minutes per person. The Open Meeting Law does not expressly prohibit responses to public comments by Trustees. However, responses from Trustees to issues raised in public comment could become deliberative on a matter and without notice to the public. To ensure that the public has notice of all matters the Trustees may discuss and on the advice of legal counsel, the Trustees may choose not to respond to public comment except to correct factual inaccuracies, to request that staff look into the matter or to ask that the issue be placed on a future agenda. Public comment of three minutes per person will be heard on individual action items on the agenda. If a person involved with a project intends to submit additional documentation to the Board in support of that project it is requested that they bring a minimum of 10 copies.
6. **Board Trustee Comments.**
7. ***For Possible Action:*** **Approval of Consent Calendar:** Items appearing on the Consent Calendar are action items generally heard without discussion and adopted with one vote for the entire calendar. Trustees or members of the public may have any consent item pulled and placed on the Administrative Agenda so that the item may be heard and receive public comment. Members of the public requesting that item(s) be pulled shall do so during the Public Comment segment at the beginning of the meeting.
Items:
 - a. Board Meeting Minutes 04/14/2020
 - b. Monthly Expenditures
 - c. Financials – 10/31/19, 11/30/19
 - d. Administrative Policy – Procurement Card Policy
 - e. Administrative Policy – Petty Cash Policy

8. *For Discussion and Possible Action:* **Consent items moved forward.**
9. *Presentation:* **Employee Recognition**
Fire Chief Scott Baker
10. *For Discussion and Possible Action:* **Public hearing and possible adoption of the FY 2020-2021 Tentative Budget.**
Fire Chief Scott Baker
11. *For Discussion and Possible Action:* **Public hearing and possible adoption of the FY 2020-2021 Final Budget.**
Fire Chief Scott Baker
12. *For Discussion and Possible Action:* **Discussion and Approval of Resolution #002 - 2020, proposing rate increases for EMS, Level III plan reviews, fire billing, personnel and standby rates to become effective on July 1, 2020. First reading - no action to be taken.**
Battalion Chief Bryce Cranch, Fire Marshal Eric Guevin and Accounting Specialist Carrie Nolting
13. *Report Item:* **Review of Monthly Fire District Activities.**
Fire Chief Scott Baker

District Division Reports
Assistant Chief Todd Moss
Fire Marshal Eric Guevin
FMO Keegan Schafer
Office Manager Kate Warner
14. *Discussion:* **Confirm next meeting, with a proposed date of Tuesday June 09, 2020 with a start time of 2:30 p.m. and possible agenda items.**
Adjourn.

This notice and agenda has been posted on or before 9:00 a.m. on **Thursday, 05/14/2020** in compliance with NRS 241.020. Copies of the agenda have been posted at Round Hill Fire Station #23 – 193 Elks Point Road, Glenbrook Post Office, Round Hill Post Office, Stateline Post Office, on the Tahoe Douglas website at www.tahoefire.org under Fire Board Meeting Agendas/Minutes, and the State of Nevada website at <https://notice.nv.gov>.

I HEREBY CERTIFY that the above-mentioned information is true and correct to the best of my knowledge and complies with the provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days prior to the convening of the meeting.

Mikayla Warner
Fire Board Secretary

Special Note: If you have an impairment and wish to attend a meeting, please call our administrative offices at 775-588-3591, 24-hours in advance of the meeting. We will endeavor to arrange appropriate accommodations.

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