

Tahoe Douglas Fire Protection District
Board of Trustees
Notice of Public Meeting

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Tahoe Douglas Fire Protection District hereby notifies all interested parties that the Board of Trustees will conduct business of the District as noted below.

- I. The Board of Trustees will meet **Wednesday, June 16, 2021.**
- II. The meeting will be held at **2:30 p.m. in the Station 23 classroom at 193 Elks Point Road, Zephyr Cove, NV 89448.**

Members of the public may listen into the meeting by calling into:

TDFPD Conference RM 2
Please join the meeting from your computer, tablet or smartphone.
<https://www.gotomeet.me/tahoefire/tdfpd-conference-rm-2>

You can also dial in using your phone:
United States: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: 176-039-845

The Conference line will be open by 2:15pm for public access.

Below is an agenda of all items scheduled to be considered at this meeting. Unless otherwise stated, items may be taken out of the order, may be combined as two or more agenda items for consideration, and may be removed from the agenda or discussion may be delayed at any time at the discretion of the chairperson.

1. **Call to order.**
2. **Pledge of Allegiance.**
3. **Roll call.**
4. **Approval of agenda.**
5. **Public Comment:** This portion of the meeting is open to the public to speak on all matters on the agenda and within the jurisdiction and control of the Tahoe Douglas Fire Protection District Board of Trustees. Public comment will be limited to three minutes per person. The Open Meeting Law does not expressly prohibit responses to public comments by Trustees. However, responses from Trustees to issues raised in public comment could become deliberative on a matter and without notice to the public. To ensure that the public has notice of all matters the Trustees may discuss and on the advice of legal counsel, the Trustees may choose not to respond to public comment except to correct factual inaccuracies, to request that staff look into the matter or to ask that the issue be placed on a future agenda. Public comment of three minutes per person will be heard on individual action items on the agenda. If

a person involved with a project intends to submit additional documentation to the Board in support of that project it is requested that they bring a minimum of 10 copies.

6. Board Trustee Comments.

7. For Possible Action:

Approval of Consent Calendar:

Items appearing on the Consent Calendar are action items generally heard without discussion and adopted with one vote for the entire calendar. Trustees or members of the public may have any consent item pulled and placed on the Administrative Agenda so that the item may be heard and receive public comment. Members of the public requesting that item(s) be pulled shall do so during the Public Comment segment at the beginning of the meeting.

Items:

- a. Board Meeting Minutes 05/19/2021
- b. Monthly Expenditures

8. For Discussion and Possible Action:

Consent items moved forward.

9. Presentation:

Employee Recognition

Assistant Fire Chief Bryce Cranch

10. For Discussion and Possible Action:

Discussion and possible approval of renewal proposal for commercial and workers compensation insurance from Nevada Public Agency Insurance Pool (POOL) and approval for payment in the amount of \$68,645 from FY 2021-2022 funds; approximately 4% higher than last year.

Alan Reed, C.I.C, Warren Reed Insurance

Wayne Carlson, NV Public Agency Insurance Pool

11. For Discussion and Possible Action:

Discussion and Approval of Resolution #06-2021, proposing rate changes for EMS, Level III plan reviews, fire billing, personnel and standby rates to become effective on July 1, 2021. Second reading.

Assistant Fire Chief Bryce Cranch

12. For Discussion and Possible Action:

Discussion and possible approval of Resolution #07-2021 Budget Augmentation – General Fund in the amount of \$1,200,000, increasing the appropriations from \$10,289,917 to \$11,489,917 for additional unanticipated resources.

Bill Johnson, Principle - David, Johnson & Larsen, LTD

Finance Manager Carrie Nolting

13. ***For Discussion and Possible Action:*** **Discussion and possible approval of Resolution #08-2021 Budget Augmentation – Special Services Fund in the amount of \$246,490 increasing the appropriations from \$292,750 to \$539,240 for additional unanticipated resources.**
Bill Johnson, Principle - David, Johnson & Larsen, LTD
Finance Manager Carrie Nolting
14. ***For Discussion and Possible Action:*** **Discussion and possible approval of Resolution #09-2021 Budget Augmentation – Capital Projects Fund in the amount of \$100,000, increasing the appropriations from \$225,000 to \$325,000 for additional unanticipated resources.**
Bill Johnson, Principle - David, Johnson & Larsen, LTD
Finance Manager Carrie Nolting
15. ***For Discussion and Possible Action:*** **Discussion and possible approval of Resolution #10-2021 Budget Augmentation – Ambulance Enterprise Fund in the amount of \$150,000, increasing the appropriations from \$3,503,522 to \$3,653,522 for additional unanticipated resources.**
Bill Johnson, Principle - David, Johnson & Larsen, LTD
Finance Manager Carrie Nolting
16. ***For Discussion and Possible Action:*** **Discussion and possible approval of Resolution #11-2021 Budget Augmentation – Fire Safe Community Fund in the amount of \$1,050,000 increasing the appropriations from \$1,878,949 to \$2,928,949 for additional unanticipated resources.**
Bill Johnson, Principle - David, Johnson & Larsen, LTD
Finance Manager Carrie Nolting
17. ***For Discussion and Possible Action:*** **Discussion and possible approval of Resolution #12-2021 of Board Norms and Procedures for Board Meetings, Related Functions and Activities.**
Legal Counsel Devon Reese
18. ***For Discussion and Possible Action:*** **Discussion and possible action to approve a revision to the 2021 Board of Trustees meeting schedule changing the December meeting to Wednesday, 12/29/21.**
Administration Division Officer Kate Warner
19. ***Report Item:*** **District Division Updates**
Acting Fire Marshal Todd Stroup
FMO Keegan Schafer
Office Manager Kate Warner
20. ***Report Item:*** **Review of Monthly Fire District Activities.**
Assistant Fire Chief Bryce Cranch

Public Comment.

Discussion: Confirm next meeting, with a proposed date of Wednesday July 21, 2021 with a start time of 2:30 p.m. and possible agenda items.
Adjourn.

Closed Session: Per NRS 288.220, this portion is closed to the public, as the Board of Trustees will be discussing a pending personnel matter.

This notice and agenda has been posted on or before 9:00 a.m. on **Thursday, 06/10/2021** in compliance with NRS 241.020. Copies of the agenda have been posted at Round Hill Fire Station #23 – 193 Elks Point Road, Glenbrook Post Office, Round Hill Post Office, Stateline Post Office, on the Tahoe Douglas website at www.tahoefire.org under Fire Board Meeting Agendas/Minutes, and the State of Nevada website at <https://notice.nv.gov>.

I HEREBY CERTIFY that the above-mentioned information is true and correct to the best of my knowledge and complies with the provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days prior to the convening of the meeting.

Mikayla Warner
Fire Board Secretary

Special Note: If you have an impairment and wish to attend a meeting, please call our administrative offices at 775-588-3591, 24-hours in advance of the meeting. We will endeavor to arrange appropriate accommodations.