

TAHOE DOUGLAS FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
June 30, 2008
Special Meeting

Those Present:

Bob Cook
Steve Seibel
Roy Clason

Captain Terry Hughes
Engineer Todd Moss
Paramedic Kevin Green

Chief LeFever
Assistant Chief Van Ogami
Battalion Chief Dave Hekhuis

1. *Action Item: Call to order.*

The meeting was called to order at 4:30 by Chairman Bob Cook.

2. *Action Item: Pledge of Allegiance.*

The Pledge of Allegiance was led by Trustee Roy Clason.

3. *Action Item: Roll call.*

Trustee Patrick Atherton and Frank Forvilly were absent, the remaining trustees were present.

4. *Action Item: Public comment.*

There was none.

5. *Action Item: Discussion and possible action: Approval of consent calendar:*

Items on the consent calendar will be approved without discussion unless an item is specifically "moved forward" for discussion.

Item:

- a. Approval of agenda 6-30-08.
- b. Approval of financial statements for 5-31-08.

Motion by Trustee Roy Clason moved to approve the consent calendar as proposed.

Motion seconded by Steve Siebel.

Motion carried with a vote of 3-0.

Action Item #6: Discussion and possible action: Consent Items moved forward.

There were none.

Action Item #7: Discussion and possible action: Augment the fiscal year 2007-2008 budget of the General Fund in order to appropriate previously unbudgeted resources.

Chief LeFever stated this is a housekeeping issue that requires the cleaning up of the books. We overspent in salaries and wages. Basically when it all shakes out, after the strike team responses, \$95,000 overspent. This directly related to the participation of the strike teams early last year throughout the summer and late into this year. The good side we received well over \$400,000 in revenue. What I am asking the board to do is to augment the budget to reflect the revenue from the strike teams in the General Fund which will offset the expenditures in the salaries and wages line. If the board will look at the next page, this reflects what is happening the \$371,000 in revenue, this is the revenue we are augmenting the budget with that amount. Any funds that exceed the \$371,000 will just fall into the ending fund balance. In order to cover the expenditures, (go to page 7) we are increasing the expenditures of \$175,000, Employee Benefits of \$50,000, Services and Supplies \$50,000, Capital Outlay \$60,000 and then an ending fund balance of \$36,000. That balance is down at the bottom of \$371,000 so they balance on both sides. That is in order to be in compliance with NRS Regulations to have a balanced budget. If we do not pass this today, the formality is to write letters on why we are out of balance. To me this is a housekeeping issue and it does not change anything short of writing letters. I would recommend that you utilize the language presented by our accountants as a draft to pass this resolution supporting the augmentation of the General Fund.

Trustee Roy Clason moved to adopt the resolution as presented. (Resolution is attached).

Seconded by Trustee Steve Siebel.

Motion passed with a vote of 3-0.

Action Item #8: Discussion and possible action: Augment the fiscal year 2007-2008 budget of the Capital Projects Fund in order to appropriate previously unbudgeted resources.

Again this is a similar action of housekeeping in the Capital Projects Fund. The \$89,000 is what was unspent from last year's audited ending fund balance. The state statute allows us to augment the budget going forward. That is the revenue side of \$89,000. We purchased three vehicles for the Fuels Management Crew with. That is reflected in the expenditure side. So again, that will bring us into compliance with NRS Regulations to have a balanced budget.

Trustee Steve Seibel moved to pass the resolution as presented. (Resolution is attached).

Seconded by Trustee Roy Clason

Carried with a vote of 3-0.

Action Item #8: Adjourn.

Motion by Trustee Steve Seibel.

Seconded by Trustee Roy Clason.

Motion carried with a vote of 3-0.

The meeting was adjourned at 4:45 p.m.