

TAHOE DOUGLAS FIRE PREVENTION DISTRICT
BOARD OF TRUSTEES MEETING
August 23, 2017

Those Present:

Chairman Bill Kirschner	Accounting Specialist Carrie Nolting
Vice Chairperson Ann Grant	Administrative Assistant Erin Allison
Trustee Greg Felton (via phone)	Engineer Nathan Johnson
Trustee Kevin Kjer	Engineer Ben Pratt
Trustee Larry Schussel	Firefighter/Paramedic Derrick Bean
Legal Counsel Devon Reese	Firefighter/Paramedic Dusty Gooch
Fire Chief Scott Baker	Firefighter/Paramedic Kelly Pettit
Assistant Chief Jim Antti	Firefighter/Paramedic Brent Tajkowski
Battalion Chief Rich Nalder	Firefighter/Paramedic Scott Vandover
Battalion Chief Ralph Jones	Firefighter Juan Serrano
Fire Marshal Eric Guevin	Zephyr Crew Member Christian Fausto
Fire Inspector Todd Stroup	Zephyr Crew Member Kaven Peck
Crew Foreman Matt Fogarty	Guest Steve Peck
Office Manager Kate Warner	Guest Eva Peck

1. Call to Order.

Meeting was called to order at 2:30 p.m.

2. Pledge of Allegiance.

Pledge of allegiance was led by Chairman Kirschner.

3. Roll Call.

Chairman Kirschner, Vice Chairperson Grant, Trustee Kjer, and Trustee Schussel were present. Trustee Felton was present via phone. A quorum was present.

4. Approval of the Agenda.

Trustee Kjer motioned to approve the agenda. Vice Chairperson Grant seconded the motion. Motion approved 5-0.

5. Public Comment.

None.

6. Board Trustee Comment.

Vice Chairperson Grant thanked the Zephyr Crew for their hard work during the Community Work Days program.

7. Approval of the Consent Calendar.

Items:

- a. Approval of Minutes 07/26/17
- b. Monthly Expenditures
- c. Financials – 05/31/17, 06/30/17

Trustee Felton motioned to approve the Consent Calendar. Trustee Schussel seconded the motion. Motion approved 5-0.

8. For Possible Action: Consent items moved forward.

None.

**9. Presentation: Employee Recognition.
Fire Chief Scott Baker**

Chief Baker recognized the following:

- Fire Inspector Stroup for finishing his BS in Fire Science Administration Summa Cum Laude.
- Zephyr Crew Squad Leader Christian Fausto for five years of service.
- Firefighter/Paramedic Gooch for completing probation.

Chief Baker recognized Zephyr Crew member Kaven Peck for receiving the GWHS scholarship Award. Peck started training with the Zephyr Crew before he completed high school and was the youngest member of the crew this season. He lettered in football and ski team all four years of high school, qualifying individually for state ski team three times. Peck was selected for Rotary Leadership Camp and has volunteered with Ryla to provide vaccinations in Africa, cleaning the homeless shelter in South Lake Tahoe, and collecting clothing and food for the homeless. He has worked for his father's landscaping business and now has his own landscaping company. Peck graduated with a GPA of 3.3.

Peck is enrolled in classes at Western Nevada College for EMS and core classes. He plans to work ski patrol throughout the winter and his long term goal is to become a structure firefighter. During his first season with the crew, Peck learned that it was hard work and he could push himself farther than he thought he could.

Chief Baker recognized Firefighter/Paramedic Vandover for achieving five years of service. Vandover has AA degrees in Fire Science and Biology. He is an Advanced EMS instructor, technical rescue technician, an insurance committee member, Post-Retirement Trust trustee,

Charity Committee member, and will be attending HazMat technician school soon. FF/P Vandover plans to continue his education, become a captain, and affect change in the fire service.

- 10. For Discussion and Possible Action:** **Resolution #08-2017 Board Norms and Procedures for board meetings, related functions, and activities.**
Fire Chief Scott Baker

Trustee Schussel motioned to approve Resolution #08-2017 Board Norms and Procedures for board meetings, related functions, and activities. Vice Chairperson Grant seconded the motion. Motion approved 5-0.

- 11. Report Item:** **Review of Monthly Fire District Activities.**
Fire Chief Scott Baker

The Fire Flow Initiative (FFI) program is moving forward with the production of the new fire boat. The hull and cabinet have been built. The boat committee has done an excellent job getting the specifications in line with our needs.

Fire Marshal Guevin and Chief Baker have been working with homeowners to make sure the FFI program is fair and equal to everyone. The District has received several donations, and we can't thank those individuals enough. For those who would like to be recognized for their contribution, we will be placing a plaque on the boat with their names.

Fire Marshal Guevin and Chief Jones have been working on the Public Safety Pier. We will be partnering with Nevada Division of Wildlife, Douglas County Sheriff, U.S. Forest Service, and potentially the U.S. Coast Guard.

TDFPD has responded to more than thirty mutual aid assignments out-of-district this year with an engine, brush truck, crew, or individual responses. The crews have done a great job filling in the gaps back at the stations when others are out on fires.

The annual Pancake Breakfast event will be held on September 2. This year, t-shirts, hats, and fire hydrants will be available for purchase and there will be a blessing of the fleet by Father Oliver from Our Lady of Tahoe for the new engine.

Also coming up is a blood drive on September 12 and the annual Household Hazardous Waste Disposal Day on September 16.

- 12. Report Item:** **Review of Fire District Division Reports.**
Battalion Chief Rich Nalder

B shift has been busy with over 100 calls in district, scheduled training, golf tournament standbys, and strike team/mutual aid assignments. Chief Nalder, Captain Zabel, and Captain Brady have been out as strike team leaders.

Station maintenance this month included sealing the pavement at stations 24 and 25, and the State will mark the entrance to stations 23 and 24 for no parking in front of the apparatus bays. Landscaping has also been greatly improved thanks to Office Manager Warner at station 23, Engineer Crebs at station 24, and Captain Peterson at station 25.

Chief Nalder is the department representative for TRIAD, which is a nationwide project to aid senior citizens. Tahoe Douglas became involved in 1996 with East Fork Fire and Douglas County Sheriff. The main goal is to identify new services for seniors that are needed in our district. We have instated the Home Again program, which helps keep track of patients with dementia, a guardian program where senior citizens receive regular check-in phone calls, and a Senior-for-a-Day program.

In line with our goals with TRIAD, the District received a grant from NFPA for a fire and fall protection program for seniors, which is related to the increased likelihood of dying in a fire as a person ages, as well as increased falls as a person ages. Fire Prevention will be traveling to the *Remembering When* NFPA conference in Nashville in November, and will receive more training on this program in order to conduct training for our district and possibly implement a senior visit program.

This District has also been participating in the MOST program thanks to Chief Moss, which is a program in which social services, a deputy, and a medic travel to see people who need different types of assistance in the district. FF/P's Pettit and Vizzusi have volunteered to serve on MOST teams, and Chief Nalder thanked them for being involved and helping the members of our district.

13. Public Comment:

Fire Marshal Guevin recognized the Douglas County 911 Communications group for their role in the rescue of the professional soccer player's near drowning incident on the Fourth of July this year. We were recognized by the Reno 1868 soccer team, but communications are the true first responders and we thank them for their hard work.

14. Discussion: Confirm next meeting, with a proposed date of Wednesday September 27th, 2017 with a start time of 2:30 p.m. and possible agenda items.

Meeting confirmed for Wednesday, September 27th, 2017 with a start time of 2:30 p.m. in the Station 23 classroom.

Adjourn.

Chairman Kirschner adjourned the meeting.

Closed Session: Not needed at this meeting.

**Erin Allison
Board Secretary
Tahoe Douglas Fire Protection District**

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